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Jale GURZUMAR

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EDUCATIONAL BACKGROUND

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| 1981 – 1986 | M.B.A. / Middle East Technical University (M.E.T.U.) – Ankara |
| 1976 – 1981 | BS degree in Business Adm.; graduated on the “High Honor” list and CGPA ranked “first” among graduating 4th year students/ M.E.T.U. – Ankara |

WORK EXPERIENCE

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| 2010 June ... (ongoing) | Dean of Students – Bilkent University – Ankara |
| 2007 Fall ... (ongoing) | Instructor for Political Science Department - Bilkent University – Ankara / Courses: Introduction to Sociology; Introduction to Social Psychology |
| 2006-2007 Fall Semester | Instructor for Business Adm. Faculty – Bilkent University – Ankara / Course: Introduction to Business |
| 2004-2005 Fall Semester | Part-time instructor for Business Adm. Faculty – Bilkent University – Ankara / Course: Introduction to Business |
| April – June 1999 | Project for GAP Administration (Ankara and Şanlıurfa) supported by United Nations / The project consisted of the organization of two workshops to attract and encourage “the big investors of Turkey” to invest in South-East Anatolia, post-evaluation of the workshops, preparation of a guide. |
| 1992 – 1998 | Part-time instructor for Business Adm. Faculty – Bilkent University – Ankara / Courses: Introduction to Business, Organizational Behavior;
+ Worked one year as a part-time instructor for Tourism and Hotel Management / Course: Marketing |
| 1996 – 1997 | Part-time instructor for Erken Başarı İlköğretim Okulu – Ankara / Course: Introduction to PC for 2nd, 3rd and 4th grades./ Was a temporary job to help the owner-manager of the elementary school which was newly founded then. |
| 1995 – 1996 | Consultant to owner-manager – Domi Information Services Inc. – Ankara / Was a temporary job to help the owner-manager of the firm initiate operations. |

- 1994 – 1996 Part-time instructor for Industrial Design Dept. – M.E.T.U. Ankara / Course: Marketing, Promotion
- 1985 – 1994 Part-time instructor for Business Adm. Dept. – M.E.T.U. – Ankara / Courses: Introduction to Business Adm.(Computer Eng. and Economics students) , Management and Organization (Geology Eng. students).
- 1989 – 1991 Worked as “Expert” for Financial Resources and Foreign Relations Dept. – Development Bank of Turkey Inc. – Ankara; resigned for own baby care
- 1987 – 1989 Worked as “Expert” for Business Promotion and Marketing Dept. – Tourism Bank of Turkey Inc. – Ankara / the Bank was merged with Development Bank of Turkey Inc. (DBT), so continued working as “Expert” but for DBT then on.
- 1986 – 1987 Worked for Bormas Inc. – Ankara / Was responsible for the sales planning, ordering, promotional activities, sales personnel, customer training and other post-sales activities for IBM Typewriters./ Resigned to start working for Tourism Bank of Turkey Inc.
- 1985 – 1986 Worked (temporarily in place of a friend who had to leave for a few months to have a baby) as Assistant to the owner-manager of Yılmaz Gün Furniture Inc.– Ankara
- 02/1985 – 08/1985 Worked as a member of a project group (M.E.T.U.) formed essentially to propose solutions to the basic problems encountered by the new top management team of Sümerbank and the creation of a new corporate image for the institution / the project had been terminated.
- 06/1984 – 11/1984 Worked as Manager responsible for the full range of activities that were necessary to run PH Pizza & Hamburger Restaurant – Side – Antalya and make a profit / The business season for the restaurant was over and the mission successfully completed at the end of October.
- 1983 – 1984 Worked as “Assistant to Expert” for Foreign Trade Dept. – TÜMOSAN Inc. (a state owned corporation involved in the import of tractor parts and assembly of tractors) – Ankara / Resigned for the opportunity to turn theory into practice by managing and running a business firm, “a real case” in Side-Antalya.
- 1982 – 1983 Worked as member of Project Group – Institute of Business and Management Systems – M.E.T.U.;

Project 1: the planning of the construction phase of two Turkish Sugar plants using PERT/CPM;
Project 2: the preparation of a feasibility report for a planned hotel in Istanbul
The projects have been successfully completed

1979 – 1982

Worked as “Student Assistant” for 6 semesters for Business Adm. Dept. – M.E.T.U. – Ankara

PERSONAL DATA

Date of Birth : September 24th, 1958
Place of Birth : New York / U.S.A.
Children : One daughter

LANGUAGES

French : Learned first in elementary school in Paris/France and then in Brussels/Belgium, then continued in Tevfik Fikret High School – Ankara.

English : Learned during university education (M.E.T.U.) and developed during work life.